

AGENDA

Audit and Governance Committee

Date: **Wednesday 23 March 2016**

Time: **10.00 am**

Place: **Committee Room 1, Shire Hall, St. Peter's Square,
Hereford, HR1 2HX**

Notes: Please note the **time, date** and **venue** of the meeting.

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Agenda for the Meeting of the Audit and Governance Committee

Membership

Chairman

Councillor BA Durkin

Vice-Chairman

Councillor FM Norman

Councillor ACR Chappell

Councillor DG Harlow

Councillor EPJ Harvey

Councillor PD Newman OBE

Councillor RJ Phillips

Councillor J Stone

Councillor LC Tawn

AGENDA

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PUBLIC INFORMATION AND FIRE INFO		
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	NAMED SUBSTITUTES (IF ANY) To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3.	DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
4.	CHAIRMAN'S ANNOUNCEMENTS	
5.	MINUTES To approve and sign the minutes of the meeting held on 26 January 2016	9 - 14
6.	EXTERNAL AUDIT UPDATE To provide the audit and governance committee with an update on the external audit plan, audit risk assessment for 2015/16 and progress.	15 - 78
7.	INTERNAL AUDIT CHARTER (SWAP) To seek the Committee's approval of the Internal Audit Charter for the period 1 April 2016 to 31 March 2017.	79 - 84
8.	INTERNAL AUDIT PLAN 2016/17 (SWAP) To seek the Committee's approval of the Internal Audit plan for the period 1 April 2016 to 31 March 2017.	85 - 98
9.	2015/16 BI-ANNUAL FORECAST OUTTURN To provide an update on the projected outturn for 2015/16 to enable the committee to consider the effectiveness of budgetary control.	99 - 102
10.	WORK PROGRAMME UPDATE To provide an update on the work programme for the committee for 2015/16	103 - 108